

DRAFT MINUTES COMMITTEE MEETING

19th July 2018

ATTENDING Meeting Commenced 2pm

Peter Livingston, Bob Pullinger, Ros Vickery, Tony Thompson, Robin Bowman, Dawn Thompson ... Norm Vickery attended for discussion and feedback on site visits he and Bob Pullinger had undertaken with SCC staff on the DPOPS submitted by the VRRRA

APOLOGIES Lance Sewell, Pat McMahon

3 a, CONFIRMATION OF PREVIOUS MINUTES Approved Peter Livingstone, Ros Vickery

b, ACTION Committee will request a meeting for CCB's to meet to discuss common issues prior to meeting with council staff for the next combined CCB Executive meeting.

c, ACTION "What's Happening in You Town" to be placed on notice board each week.

d, VRRRA committee member Bob Pullinger and Norm Vickery showed support for the Vincentia Chamber of Commerce by attending site visits with council staff to discuss with them the possible upgrades of the Mall.

ACTION send a letter to council staff thanking them for the opportunity to meet and discuss with them the possible upgrades to the Mall. Bob to draft a standard thank you letter.

e, VRRRA Status as CCB.

ACTION Ros to ring Chris Firth with information on next VRRRA Meeting

Thank you letter to Chris Firth referring to the link to minutes on VRRRA website

f, ACTION Dawn to follow up on email address for SES

g, ACTION List of VRRRA achievements to go on notice board in Community Hall.

h, Invite Judi Nethery to June VRA meeting **Already done**

i, Inform members a special VRRRA meeting may be required **Already Done not required**

4. MATTERS ARISING FROM MEMBERS MEETING ON 21st June

a, Minutes of previous meeting are on the VRRRA website **DONE**

4. cont. MATTERS ARISING FROM MEMBERS MEETING

Motions from previous meeting that have been sent to council

b, support for chamber of commerce for upgrade on Vincentia Mall

c, concerns regarding rezoning of Bayswood

d, make Vincentia a healthier and safer place to live, visit and play

e, **find below**

f, Nelsons Beach access way to be commenced in August, materials have been ordered

g request to capture near misses on cycleway and installation of slow down signs

h, first walk across Moona Moona Bridge

i, **DPOP submissions follow up.** Bob Pullinger and Norm Vickery met with council staff at various sites to address community concerns as listed below. Response from SCC and reply's to be made by our VRRRA representatives was discussed.

- * Provision of a Road overpass or tunnel at Jervis Bay Road and Highway
- * Feeder paths required on the Vincentia hill for the safety of residents to connect to the main cycleway
- * Speed bumps to be installed at Minerva Ave to slow down traffic
- * Plantation Point Park plumbing and flooding issues including the outdoor shower, children's playground area, construction of additional shelter, refurbishment of the amenities block,
- * Pedestrian refuge at Elizabeth Dive and Berry streets
- * Stormwater at Elizabeth Drive
- * Improvement to stormwater at Collingwood Beach
- * Vincentia Village Mall upgrades
- * Water filling Station
- * Safety for the disabled on the shared cycleway/walkway
- * Holiday period Lifesaving facility at Collingwood Beach
- * Disabled access to Collingwood Beach

- * Provision for recoding safety incidents on shared cycleway/ pathway
- * Provision for electronic Hold my Hand billboards in each CCB
- * Nelson Beach access way
- * Slow down/ Kids around at intersections of road heads near cycleway at Collingwood Beach

4. e,The status of tacking of Motions

To track motions from VRRRA meetings a performance register will be developed.

ACTION A performance register chart to be developed showing status of motions put to council with the focus on outcomes rather than process. **Bob to investigate**

4 j, ACTION Dawn to draft a letter of appreciation to Peter Livingston

4k, New President Pat McMahon has now been authorised to sign on behalf of the VRRRA **DONE**

5. Hand over to a new committee

For the smooth transition of future committee members it was decided to put some procedures in place for the induction.

Develop a Check list for Code of Practice/Constitution/CCB guidelines as part of induction of new committee members **ACTION** Tony and Dawn to develop checklist

IT induction for new members and maintenance of VRRRA website **ACTION** Bob and Peter

IT issues g mail account, sorting will be done by Google

Code of Practice states 3 committee members to have access to VRRRA email

ACTION Bob and Dawn to verify addresses of 2018 applications to vaccb4u

Record keeping Carried Forward

Insurance. Carried forward

Infrastructure grant closes 23rd July. Carried forward to next round of grants.

6. Agenda and timing for notice of August meeting and dates of remaining meetings.

* agenda distributed by 2nd August for next meeting 16th August

* agenda out by 4th October for meeting on 18th October,

* agenda out by 22nd November for meeting on 6th December

Ros will meet with Annette Pham for advice on requirements for the disabled playground **ACTION** Ros

ACTION send a reminder of email dates to members Dawn
submit hall hire form Bob

7. Other Business

GUEST SPEAKERS NEXT MEETING

* Susan Edwards **from SCC Recreation**

* **Vincentia Matters**

ACTIONS TO BE TAKEN

* email to Vincentia Matters inviting them to next VRRRA meeting **Peter to write letter DONE and well done at that.**

* **Contact Jessie** for the go ahead to add her deputation from last VRRRA meeting on to VRRRA website **Ros could you please do this**

* **Ros, could you please organise the meeting with Annette Pham and take the photo of the Grand Plan for the Mall**

The meeting closed at approximately 4:45pm

